

**The Parish of St. Nicholas
Torbay, Newfoundland & Labrador**

ANNUAL REPORT 2024

Come As You Are

You're more than welcome here



Open. Safe.

AGENDA

The Parish of St. Nicholas, Torbay

Annual Congregational Meeting: 2024 Year

March 9th, 2025

1.0 Welcome

2.0 Agenda review

3.0 Minutes of last Annual General Meeting p.3

4.0 Business Arising:

4.1

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5.0 Reports

5.1 Rector's Report p. 9

5.2 Statistical Report p.11

5.3 Financial Reports

a. Diocesan Finances: Budget 2025 p.12

b. Status of Giving's p.15

C. ACW p.16

D. Altar Guild p.17

c. Parish Financial Statement 2024 p.18

d. Parish Budget 2025 p.25

5.4 Nominating Report

6.0 New Business

6.1

6.2

7.0 Date of next Vestry Meeting

-March 24th @ 7:30 p.m.

8.0 Closing Prayer

NOTES:



St. Nicholas Anglican Church

MINUTES OF ANNUAL GENERAL MEETING
HELD AT St. Nicholas Hall, TORBAY
10 March 2024 AT 12:30 PM

PRESENT

Rev. Byron Barter	Mildred Field
John Freeman	Phyllis Collis
Al Lockhart	Shawn Vicars
Daphne Lockhart	Nicholle Vicars
Dave Downton	Carrie Riddle
Regina Downton	Scott Thorne
Hazel Cole	Ed White
Donna Hayes	Marion Thorne
Gerry Hayes	Henry Thorne
Paula Clarke	

1.0 CALL TO ORDER

Rev. Byron called the meeting to order at **12:30 pm** after a delicious potluck lunch. The Annual report was handed out and it was commented that it was full of pictures that showed events throughout the year. The front cover was one of the performances that was held last year. The pictures were a reminder of what our church is all about!

2.0 AGENDA

Upon review, a motion was made to accept the agenda.

AGM MOTION 01 / 2024

*Gerry Hayes moved to **ACCEPT** the agenda.*

*Seconded by Scott Thorne
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

We could not determine who had taken the minutes at the 2023 annual meeting and as a result we had no minutes to review.

4.0 BUSINESS ARISING

There were no minutes from the last AGM and as a result no business arising.

5.0 REPORTS

- 5.1 Rector's Report – The Rector's report was reported out during the sermon at the regular church service just prior to the meeting. A very good summary of events and activity throughout the year. Very good feedback on our partnership with Holy Innocents Church was mentioned. As well as effective outreach and communications.
- 5.2 Statistical Report – The report was reviewed for the number of baptisms, confirmations, marriages and funerals throughout the year. We respectfully acknowledged the congregation members that are no longer with us listed at the bottom of the page. "Rest eternal grant unto them, O Lord. And let light perpetual shine on them".
- 5.3 Financial Reports
- Diocesan Report Page 8 – The report was briefly reviewed and explained by Rev Byron. It was noted that the budgets for assessments at the Diocese was down this year to \$885,594 compared to \$941,958 from last year. Any follow up questions should be directed to Rev Byron.
 - Status of Givings Report Page 9 – The yearly givings were published as per giving bracket from our church parishioners. We noticed that there were a significant number on the low end of the spectrum. One of the reasons is that Rev Byron mentioned that we have many people who are on the books but may not be a part of the church anymore.
 - ACW Page 10 – The Treasurer's report was presented and after a review period, Rev Byron called upon an ACW member to make a motion to have the report accepted.

AGM MOTION 02 / 2024

*Carrie Riddle made a motion to **ACCEPT** the ACW Treasurer's report.*

*Seconded by Daphne Lockhart
All in favour.*

*Motion **CARRIED***

- Alter Guild Report Page 11 – This annual report out was presented, and it was acknowledged that it is a very important job within our church with a lot of activity that goes on behind the scenes. No one sees them working and it is always done very well. Rev Byron asked that a member make a motion to accept.

Hazel Cole made a motion to **ACCEPT** the Alter Guild report.

Seconded by Marion Thorne
All in favour.

Motion **CARRIED**

- e. Parish Financial Statement 2023 Page 12 – It was noted that Ms. Christine Cull is now taking care of our financial records, replacing Craig Drover as treasurer. She couldn't be present at the meeting due to snow clearing issues as a major storm had just passed through. The balance sheet was reviewed where we noted that a total of \$21,316 was in our operating account. The building fund has \$1891 while the cemetery \$22. The total funds that we have available is a little over \$23,000. For accounting purposes, the building value has been included as \$356,900. The balance sheet on Page 15 is for addition information.

The Ralph Stevens Bequest was reviewed on Page 16 and it was noted that this money can only be earmarked for scholarships. Mr. Steven's Bequest is that the funds were for the poor children of St. Nicholas church. But we can access the interest accrued if needed. Page 17 lists the operational expenses and revenue. It was noted for expenses that \$101,000 was budgeted for 2023 while the actual came in at \$112,000. We had revenue of approximately \$109,000. A shortfall of about \$3,000 for the year which is not bad considering our position in Q4 last year. Christine has used Craig's work and data to generate the report outs. Scott pointed out that the reported revenue for hall rentals was not right as we had more than \$404 in revenue for the year. It was explained that the hall rental revenue for some reason got bucketed with the Canada Helps revenue. The page 19 hall rental summary is the correct number.

The Miscellaneous revenue and expenses are now broken down on page 18 as per Christine's accounting program. The 5-year comparison was reviewed on Page 19 and it was noted that our expenses are gradually going up every year. It was mentioned again that our situation is a lot better than what we had last October. We came a long way financially in a very short time and it had taken a lot of fundraising effort to get there! At the time of financial need in October, we had to move funds from the building fund to the operational fund. Gerry Hayes asked about did we put the money back that we had taken out of the building fund. We did not as we felt it wasn't necessary to replenish the building fund at this time.

Other items of note is that Ms. Cull reviewed our accounts and she suggested that we have one primary account instead of three where it may be possible to reduce bank fees. E-givings continue to be our main contributor for church givings and we should do more to promote this as we would get continued support especially over the lean summer months. Hall rentals and fundraising will continue to make a big difference to our finances.

Mr. Henry Thorne had a few comments on the annual report as a whole. He said the statistical report is a little concerning given we got a low number of baptisms compared to funerals. The church hasn't changed much over the years and we are fortunate to have a nice facility. The report is concise and very straight forward. He pointed out that 138 parishioners gave \$0 but Rev Byron said that is typical that always about 20-25% of the congregation carries the expenses. We don't really know if these people are associated with us anymore. Al Lockhart mentioned that we found out during the bottle drive that over half are old parishioners who are not regular church goers.

Rev Gerry Hayes had a few comments. He mentioned that he carried out a phone call campaign over Covid and some parishioners had thought that the church had forgotten about them. People are getting rid of their land lines and it is becoming increasing difficult to get ahold of people who have cell phones only.

Rev Byron commented that we are in good shape compared to other rural areas where churches are dying. An example he pointed out is the parish of Heart's Delight and Heart's Content. He said that numbers are important but it is hard to reach the 138 people who don't give. With all that taken into consideration, Rev. Byron asked that someone make a motion to accept the Financial Statement.

AGM MOTION 04 / 2024

*Scott Thorne made a motion to **ACCEPT** the Financial Statement 2023.*

*Seconded by Carrie Riddle
All in favour.*

*Motion **CARRIED***

Parish Budget 2024 Page 21 – We are predicting that with all revenue sources, we should have a Revenue of \$107,660 for the year. There may be a small deficit at year end of about \$3800 or so depending on how the year unfolds. Of course, there are a few uncertainties and that's why it is a budget. Rev Byron mentioned that we will gain a little from a summer student grant if approved but we are now paying the cost of a treasurer as well. Rev Gerry mentioned that this is a good plan at a glance and next year this time will tell the story. Al mentioned that we don't know yet how much money we will save with having the services in the hall this winter. We will know sometime this spring. Scott Thorne did a preliminary review already on how much fuel we consumed since we were having services in the hall and it is approximately \$4279. After our discussion, we needed a motion to accept the Parish Budget for 2024.

AGM MOTION 05 / 2024

Rev Gerry Hayes made a motion to **ACCEPT** the Budget for 2024.

Seconded by Al Lockhart
All in favour.

Motion **CARRIED**

After the Budget had been approved, additional documentation was reviewed that was provided by Ms. Cull for information purposes only. The first being the vendor aged summary that included bank reconciliation and balance sheet up to the end of January. Also, income statement up to the end of January where it was noted that we had \$375 in net income with our expenses taken out. The RBC bank balance was provided up to Feb 29th as well as balance sheet up to Feb 29th. Our expenses are going up while our revenue is decreasing a little bit. More detail to come at the next vestry meeting. Furnace oil was brought up again and Al mentioned that he thinks that we have spent half the oil in the last two months compared to last year. For comparative purposes only, Rev Byron said that the furnace oil for one church service in the winter is the same as heating the hall for 7 days. There has been a lot of positive energy in hall worship over the winter. We are planning to resume worship in the church on Palm Sunday.

- 5.4 Nominating Report – We reviewed the list of people currently on vestry. Craig Drover is questionable to stay on as he is moved out of the Northeast Avalon. Judy Tilley requested that she be removed from Vestry. From previous conversations, Paula Clarke and Jamie Brake are willing to come on vestry and we really appreciate their willingness to serve. We opened the floor for additional people willing to serve on Vestry but given that we had no other takers, we officially accepted and welcomed Paula and Jamie.

In additional to Vestry members, Al Lockhart indicated that he would like to retire from being a Warden. We called for nominations during the meeting and Al nominated Scott Thorne for the position, but he declined due to personal reasons. We acknowledged that we need someone who is here most all the time and know what a Warden does for the church. Rev Gerry mentioned that this person doesn't have to be a male – both male and female candidates are welcomed. As there were no candidates for Warden at the AGM, it was decided that we need to approach the larger congregation for candidates.

Rev Gerry asked about the Columbarium and Al said that he will stay on as Warden until the structure is installed. Gerry also asked the placement of the structure and Al said that wherever place in the cemetery that the company recommends. A possible area is where the lectern is currently located as there is bedrock there.

Rev Byron called for a motion to close nominations for Warden;

AGM MOTION 06 / 2024

Scott Thorne made a motion to **CLOSE** the nominations for Church Warden.

Seconded by Phyllis Collis
All in favour.

Motion **CARRIED**

6.0 NEW BUSINESS

There was no new business brought up at the AGM.

7.0 NEXT VESTRY MEETING

The next Vestry Council meeting is scheduled for **25 March 2024 at 7:30 pm.**

8.0 ADJOURNMENT

Before we adjourned the Annual General Meeting, Al Lockhart thanked Rev Byron on behalf of the congregation for his leadership and support throughout the year. Especially with the partnership with Paradise where the decision was made two years ago and we had very good cooperation and engagement since then. Rev Gerry also thanked the fundraising groups for their dedication over the past year. We also recognized Derek Dymond for his dedication of the Folk Arts group in support of St. Nicholas.

It's all about outreach!!

MOTION 007 / 2023

Carrie Riddle moved to **ADJOURN** the 10 March 2024 Annual General Meeting.

Seconded by Shawn Vicars and Regina Downton
All in favour.

Motion **CARRIED**

Rev. Byron led the meeting in final prayer before closing at **1:45 PM.**

Rev. Byron Barter
Incumbent

John Freeman
Secretary / Recorder

Greetings,

Thank you for being apart of the Annual General Meeting for the 2024 year. This past year was an exciting year. I would like to review several key parts of our life together as a Church family.

Partnership

Our partnership with Holy innocents' Anglican Church, Paradise (HIAC) is working well. We share ministry and resources. Throughout the year we have shared clergy, both priests and deacons, in 2024 we shared a treasurer. Christine Cull of HIAC is now serving as treasurer of both SNAC and HIAC. This partnership has now entered its 3rd year. HIAC and SNAC had shared gathering at St. Nicholas to celebrate the ordination of Rev. Tracy Sullivan as she celebrated her first Holy Eucharist, with a fellowship lunch after wards. Rev. Tracy's Ordination took place at The Cathedral of St. John the Baptist on June 11. SNAC was invited to attend St. Patrick's Fellowship Event at HIAC, Saturday, March 16

Worship

Even with partnership with HIAC worship is every Sunday at 11:00 a.m. without interruption. Rev. Tracy and I are on a Sunday-by-Sunday rotation schedule. At times we have included other clergy, Rev. Ken Penney and as well as bringing in outside clergy, i.e. Fr John Courage this past summer. We have also shared a Lay Reader and musicians in past.

One word to describe worship is Liturgy, a Greek word meaning 'the work of the people.'

Our worship here at SNAC is 'the work of the people.' It is supported by many people: readers, Eucharistic Assistants, prayers, Altar Guild, Greeters and musicians (organist/choir and music band). Pre-worship music/singing being worked on by Rev. Ken Penney.

Last winter we held Lenten worship (*Guided to the Cross*) in the church hall. For the 2nd winter we are holding worship in the church hall as well. Good opportunity to save money on heating oil. It is also a nice change to worship together in this way. We moved into the hall in January and will move back into the church on Palm Sunday.

We continue to have livestreaming of worship on a regular basis. This is a marvelous way of reaching out to people. People who are not well can join online as well as people who can't make it to in-person worship (Baptisms and funerals.).

Services in 2024 included: Confirmation May 5, Flower Service July 14, Crazy Christmas Outfit Sunday and Hanging of the Greens, involvement in Remembrance Ceremony on November 11 and Memorial Day Ceremony on July 1.

FaithWorks/ Come You As Are by Rev. Tracy Sullivan

This past year we introduced *Come As You Are*, a way of being the church which invites others into a safe, inclusive environment. This way of being is not a "to do" checklist or set of instructions to follow but a transformation into a safe, inclusive and open parish that invites people to come bringing all of who they are. We will continue to invite guest speakers with live experience to talk about their faith and tell their stories, we will foster a relaxed, welcoming environment and we will tailor sermons and messages to reflect real life struggles.

Our FaithWorks outreach projects this year included a school supply drive in August/ September where school supplies were collected for local schools.

Our advent outreach project was a huge success and alongside our partner parish of Holy Innocents' we collected enough toiletry items as well as pjs, socks, slippers, hats, mitts etc to fill 65 gift bags. These gift bags were distributed to residents of Harbourview Apartments in downtown St. John's, a building with 61 single units housing low income tenants. Along with the gift bags that were hand delivered to each door, we also delivered a Christmas tree, wreath, and decorations for their main lobby area.

This year the Food Bank Concert was held on April 6 (\$4,660).

We also allow groups to use our church hall i.e. Watts Cove Quilting Bee and Torbay Folk Arts Choral Group, now known as The Rocky Isles Singers.

This year the Killick Coast Food Hub distributed food on Thursday evenings.

Community Partnerships

Last year we saw the benefits of our partnership between HIAC and SNAC. SNAC also worked on community partnerships. Our church building is a beautiful structure, its history, design, and acoustics make it an ideal facility for performance. On several occasions we partnered with Torbay Folk Arts Council and the Torbay Folk Arts Choral Group. We also partner with The St. John's Storytellers (May 9). Many local performers join us in hosting events.

Property

Our property is in good shape: church and hall. We do need several repairs: i.e. replace lights in the hall and office, repair the large window in the church.

We had our annual Arbor Day on June 8.

Communications

Communications are so important in any group or organization. SNAC has a presence online through Facebook and our weekly partnership eNewsletter.

Cemetery

All going well SNAC will be installing a Columbarium in our cemetery this year. One possibility we will install concrete pads for 2 to 4 Columbarium. We would start with one or two 24 niche units. Cost-Outreach Funds held in trust by the Diocese were released to help cover survey and fee costs, \$2,259.37. Sale of one building lot located on Bauline Line - \$75,000. After fees and other expenses we have invested \$61,179.55 in Anglican Joint Investment (AJIF). Funds are accessible as per need.

SNAC applied for a summer student under the Summer Student program of the Government of NL and was approved a grant of \$2,153. We are applying for a summer student again this summer.

Anglican Church Women

This past fall the A.C.W. held its AGM. At this meeting a new executive was elected. Our A.C.W. continues to organize meetings, fellowship events (breakfast November 7), outreach and fundraising projects (i.e. ticket draw on a quilt December 4) and events (i.e. card game April 10).

A branch of the A.C.W. is our Altar Guild, who faithfully looks after the preparation of our altar and sanctuary for every worship service.

Parish Finances

We ended the 2024 year in a good financial position. This was the result of our partnership with HIAC. It was also the result of the faith, dedication, and commitment of individuals and groups.

Several fundraising events were very successful: A.C.W ticket draw on a quilt (donated by the Watts Cove quilting Bee) and card game and a Christmas Concert - November 29. Hoping to schedule a concert for April. This would be a fundraiser for our General Fund.

Another important part of our financial success as been funds raised using our church for rentals.

We have a beautiful hall that is well suited to host a variety of event. As with many other ministries in the Church, much work goes on behind the scenes to promote, clean and administer the rentals in our church hall.

EMT has become a new way of receiving deposits and hall rental payments. Last year we installed public Wi-Fi for the hall. This year we are investigating a large screen TV.

Under the direction of our new treasurer, we have combined three bank accounts into one. The building fund account and the cemetery Fund account are now under one General Fund account.

Through the benefits of our partnership between HIAC and SNAC, commitment of individuals, rentals and families and fundraising efforts we hope to have another successful financial year in 2025.

Closing Notes

In closing, I would like to thank all who have made this year a wonderful experience. I would like to thank the Clergy, Wardens and Vestry for their leadership in administration, property, finance, and ministry.

Thank you to all who have contributed time, talent, and money to the building up of God's kingdom in our town and world. This year we recognize the loss of two previous clergy that served at SNAC: Rev. Michael Corruters and Rev. Eric Squires.

St. Teresa of Avila:

Lord Christ, You have no body on earth but ours,

No hands but ours, No feet but ours.

Ours are the eyes through which your compassion

Must look out on the world.

Ours are the feet by which you may still

Go about doing good.

Ours are the hands with which You bless people now.

Bless our minds and bodies,

That we may be a blessing to others.

Yours in Christ,

Rev Byron Barter

STATISTICAL REPORT 2024**WORSHIP**

Holy Eucharist

Regular	41
Confirmation	1
Funeral	4

Morning Worship 14

Baptism 5

Evening Worship 5

Marriage 1

Funeral 6

Total 77

BAPTISM

2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
31	18	23	20	29	22	21	17	22	15	8	17	9	4	5

CONFIRMATION

2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
18	0	37	0	1	21	15	15	15	24	0	10	13	2	2

MARRIAGES

2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
10	8	6	10	11	8	4	5	2	4	1	0	1	2	1

FUNERAL

2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
4	3	5	7	2	7	6	7	5	6	2	6	3	9	6

In 2024 we commended to God's loving care the souls of: Pearl Codner, Dawn Rose, Jean Whitten, Eric Codner, Gladys Codner, Lorraine Field, Henry Thorne.

“Rest eternal grant unto them, O Lord, and let light perpetual shine on them.”

BUDGET 2024

	2024 Budget	2023 Budget	Variance
REVENUES			
Investment & Interest Income	24,000	20,000	4,000
Glebe Interest	12,000	14,000	-2,000
St. Luke's Homes Ministry	16,071	16,071	0
Synod Registration Fees	9,250	0	9,250
Specialty Funds	5,100	0	5,100
Accounting & Other Services	72,299	68,999	3,300
Assessments	19.0% 885,594	941,958	-56,364
Total Revenue	1,024,314	1,061,028	-36,714
EXPENSES			
Assessment and Apportionment			
Gen. Synod Proportional Giving	\$ 75,000	\$ 75,000	0
Provincial Synod Assess Exp	1,600	2,500	-900
	<u>76,600</u>	<u>77,500</u>	-900
Office of the Bishop and Executive Officer			
Stipend & Benefits	202,369	190,829	11,540
Housing	36,000	36,000	0
Car Allowance	22,692	22,692	0
Travel Allowance	30,000	30,000	0
Office Expenses	7,800	5,000	2,800
	<u>298,861</u>	<u>284,521</u>	14,340
Diocesan Program			
Ministry to Deaf	4,000	4,000	0
Anglican Life	15,000	11,640	3,360
Companion Diocese	10,000	10,000	0
Committees & Programs	10,000	6,000	4,000
Strategic Planning	30,000	30,000	0
Stewardship & Planned Giving	0	21,000	-21,000
	<u>69,000</u>	<u>82,640</u>	-13,640